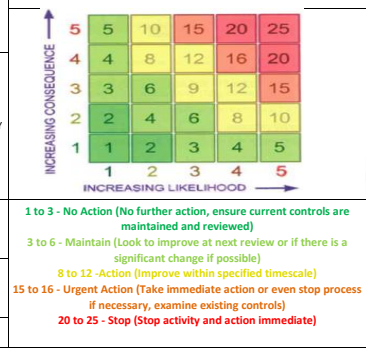
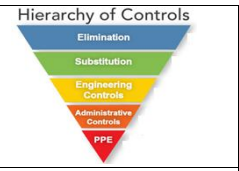


Risk Assessment

Laws applied:	The Management of Health and Safety at Work Regulations 1999 Health and Safety at Work etc. Act 1974 Provision and Use of Work Equipment Regulations 1998 Lifting Operations and Lifting Equipment Regulations 1998 Control of Substances Hazardous to Health Regulations 2002
Document number:	N/A
Date:	22/06/2020
Assessed by:	Jemma Moore
Approved by:	Jemma Moore
Review Date:	22/07/2020
Building:	SARAH CLATWORTHY SPORTS MASSAGE BISLEY
Location:	Entire site
Area Manager:	S. Clatworthy

- 1. Elimination** - Redesign the job so that the hazard is removed and eliminated.
- 2. Substitution** - Replace the material or process with a less hazardous one.
- 3. Engineering Controls** - Engineering controls are strategies designed such as barriers, guards or safety devices.
- 4. Administrative Controls** - Training & Supervision, Safe System of Work, Working Instruction, Signs.
- 5. Personal Protective Equipment** - Only after all the previous measures have been tried and found ineffective in controlling risks to a reasonably practicable level, must personal protective equipment (PPE) be used.



Consequence Scoring:	1 - Insignificant injury, no lost time
	2 - Minor injury, up to 3 days off
	3 - Significant injury, up to 7 days off
	4 - Serious injury, fractures or amputations (hospitalisation)
	5 - Major injury, death or permanent implications
Likelihood Scoring:	1 - Very unlikely or has not occurred before
	2 - Do not expect it to happen but possible
	3 - Feasible occasionally but not common
	4 - Likely, has happened before and it will again
	5 - Very likely, occurs frequently

COVID-19 transmission risk

Hazard	Description	Who might be harmed?	Consequence	Likelihood	Score	Controls Applied	Consequence	Likelihood	Score
Droplet transmission of COVID-19	Transmission of the virus by coughing and sneezing in the proximity of others/key touch surfaces. Particular focus to those in the clinically vulnerable and very clinical vulnerable	Staff Visitors Contractors cleaners	5	4	20	Social distancing measures in place. Shielding of vulnerable and very clinically vulnerable clients. Facemasks for therapist and client. Increased cleaning frequency to high movement areas. Reduced numbers on site. Signage of handwashing and social distancing. provision of hand washing and sanitiser throughout the clinic.	3	2	6
Poor social distancing whilst moving around the room	Ensuring the 2 meter rules are applied consistently through site. Particular focus to welfare areas and toilets	Staff Visitors Contractors Cleaners	4	4	16	Signage, reduced load of persons on site, ACTION: booking strategy for only 1 client to be in the building at any time; increase the visual management of signage for 2mtr rules and COVID-rules throughout	4	2	8
Increasing volumes of customers	Increase risk of infection spread due to increased staff coming to the work place quickly.	Staff Visitors Contractors Cleaners	4	4	16	Phased return required with social distance signage, increased cleaning frequency, hand washing and sanitiser stations throughout site, steam cleaning high density areas, removing soft furnishings from treatment room and waiting area. Action - Daily temp checks for therapist and each customer; face mask, plastic face guard and apron to be worn by therapist, face mask to be worn by client	4	1	4
COVID 19 infected contractor or customer entering site	COVID-19 positive visitor comes to site	Staff Visitors Contractors Cleaners	4	3	12	Designated drop off points for suppliers outside with a bell. Clear signage regarding COVID 19: Issuing of face masks for clients. Anti back wipes, increased cleaning frequency Alcohol based Hand sanitiser through out and a one way system; plastic guards to be worn by therapist	4	2	8
COVID-19 transmission on deliveries to site - supplies and post. Inbound and outbound	transmission of virus on surfaces or contact with a covid positive driver	Staff Visitors Contractors Cleaners	3	3	9	anti bacterial wipes and sanitiser provision to wipe down supply boxes; PPE worn gloves and masks. Non contact deliveries used where possible.	3	2	6
Risk of lapses of social distancing in welfare/waiting/ toilets facilities	transmission of the virus by coughing and sneezing in the proximity of others particularly shared welfare facilities	Staff Customers Cleaners	4	4	16	Hand sanitiser and wipes, directional signage for entering, seating areas and exits, signs on handwashing, no touch soap system; paper towels provided, increased cleaning in these areas	4	2	8
Transmission on shared contact points - doorhandles /sofa/couch/cash	Transmission of the virus by coughing and sneezing in the proximity of others/key touch surfaces. Particular focus to those in the clinically vulnerable and very clinical vulnerable	Staff Visitors Contractors Cleaners	3	3	9	Gloves and facemasks worn during cleaning, increased frequency of cleaning - issue of hand sanitiser and antibacterial wipes to areas like keyboards, door handles, couch surface. Encouragement of contactless payment. Wipe down of machines / equipment after every client	3	2	6
Transmission whilst working in the clinic environment/ equipment	transmission of the virus by coughing and sneezing in the proximity of others/key touch surfaces. Particular focus to those in the clinically vulnerable	Staff Visitors Contractors Cleaners	4	4	16	Increased cleaning / sanitiser provision and wet wipes near desks. Use of PPE during treatments and cleaning	4	2	8
Reintroduction of clinically vulnerable and very clinically vulnerable	increase risk of infection spread and morbidity due to returning those into the workplace that are clinically more at risk	Staff	4	5	20	Ensure controls are in place and workplace is a safe environment. Follow latest government guidance	3	4	12
Touch points caused by movement through the waiting area/treatment room	risk of movement causing congestion and touch point for virus transmission	Staff Visitors Contractors Cleaners	3	4	12	Avoiding unnecessary movement, keep doors open where possible, hand washing and hand sanitising facilities always available, distanced waiting areas, reducing equipment rotation, no soft furnishings, wipeable box for client personal possessions	3	2	6
Congestion whilst entering and exiting the clinic	transmission when congregating on entry and exit	Staff Visitors Contractors Cleaners	3	4	12	Signage - social distance markings by entrance, utilising a one way system for entrance and exit, contactless payments, ensure sessions start and finish promptly to allow for cleaning inbetween	3	2	6
Transmission during presence on site	Risks of transmissions from furniture/equipment	Staff Visitors Contractors Cleaners	3	3	9	All hygiene and sanitation standards followed, Therapist wears PPE to clean - gloves, apron and mask, client wears face mask during treatment, increased cleaning, treatment length times are reduced, signage on floor for social distancing, anti bacterial wipes and hand sanitiser available on entry, hand washing and hand sanitising facilities available, contactless payments.	3	2	6
Lack of COVID 19 understanding (of the virus transmission and risk reduction strategies)	lack of staff awareness or customer awareness on controls and new behaviours in the clinic	Staff Visitors Contractors Cleaners	3	3	9	Signage for entrance and exit, signage for hand washing and sanitising posters, pre-appointment instructions for client, clear instructions for client on entering	3	2	6
Risk of transmission in treatment room where its not possible to distance	Transmission of the virus by touch, coughing and sneezing in the proximity of others/key touch surfaces. Particular focus to those in the clinically vulnerable and very clinical vulnerable	Staff Visitors Contractors Cleaners	4	4	16	Full clean down and sanitise between each client, face mask and face guard for therapist, face mask for client, sanitisers and wipes in all client spaces, when possible open windows to provide ventilation	4	2	8
Known COVID positive case in the workplace	A COVID case is reported by or similar symptoms shown by a customer whilst in the workplace	Staff Visitors Contractors Cleaners	4	5	20	Ask individual to get tested if so-isolate room and follow government isolation guidance, deep clean, wiping down objects, contact tracing if required. Clients aware of symptoms of covid and not to come in if experiencing them. Face masks given, temperature screen each client on arrival.	4	3	12